

**Memorandum of Understanding**  
for  
Admission to the NCI-BC as a coach-candidate for the NCI Advanced Coaching Diploma

Coach CC# \_\_\_\_\_ Candidate's name \_\_\_\_\_

The purpose of this document is to describe the conditions of admission of coach-candidate \_\_\_\_\_ (name) to the NCI-BC and is intended to formalize the initial nature of the educational partnership involving the NCI-BC, the NSO \_\_\_\_\_ and the coach candidate \_\_\_\_\_ (name).

Completing an NCI Advanced Coaching Diploma is an important step in a coach's formal education. Upon graduation from the NCI, the coach may apply to the NSO for Advanced Certification in \_\_\_\_\_ (sport), however requirements of NSOs vary in this regard. NCI Advanced Coaching Diploma graduation does not guarantee advanced coaching certification by the NSO.

Coaches within the NCI program must demonstrate competency within their sport context and as such the conferred diploma will indicate the SPORT in which competency was assessed.

**Target Coaches**

The Advanced Coaching Diploma Program offered by the NCIs predominantly targets coaches working primarily with Training to Train and Training to Compete athletes, which may include:

- Canada Games and provincial team head coaches
- Personal coaches of pre-carded, provincially carded, and developmental carded athletes
- Club coaches of highly ranked clubs and self-made/entrepreneurial coaches
- Post-secondary coaches (CIS, CCAA)
- NSO-identified coaches with potential to develop into coaches of high performance athletes
- Training Centre coaches and assistant coaches

The NSO will be invited to send a suitable representative to the coach's final presentation.

To this end, and in partnership with the NSO, the NCI seeks the endorsement of the above coach. By endorsing the coach the NSO recognizes the contribution of the NCI in the ongoing development of coaching expertise.

Coaches wishing to receive Advanced Certification in Competition-Development or other certification designated by the NSO, must complete the NCI Advanced Coaching Diploma AND the relevant Sport-Specific Evaluation.

The parties have read and agree to the conditions of this admission agreement as follows:

**Admission:**

In order to attend the NCI, it is desired that coaches are NCCP Level 3 certified or Competition – Development trained and actively coaching during the NCI experience.

The NCI may admit qualified candidates, who may or may not be endorsed by the NSO and who have appropriate NCCP training / certification in the old or new NCCP and relevant coaching / education experience which is recognized prior learning. Coaches enrolled at the discretion of the NCI who complete the diploma will be conferred an **Advanced Coaching Diploma - Competition Stream** until endorsed by the NSO, at which time the diploma will be designated as **Advanced Coaching Diploma – \_\_\_\_\_ (Sport)**.

**Endorsements:**

\_\_\_\_\_ <NSO> endorses the coach-candidate to complete the:  
(Please tick box and initial beside statement OR leave blank if not endorsing candidate)

- NCI Advanced Coaching Diploma \_\_\_\_\_ (Sport) **NSO Initials: \_\_\_\_\_**
- NCI Advanced Diploma \_\_\_\_\_ (Sport) AND equivalent old NCCP Level 4 (Generic) Tasks **NSO Initials: \_\_\_\_\_**
- NCI Advanced Diploma \_\_\_\_\_ (Sport) AND entry into sport-specific ADVANCED CERTIFICATION **NSO Initials: \_\_\_\_\_**

If initialed above, please confirm whether \_\_\_\_\_ <NSO> has any other conditions for the coach to ENTER the NCI Diploma Program

- No additional sport specific entry conditions
- Other conditions (specify) – Please complete and attach as Appendix A

\_\_\_\_\_ <NSO> does not endorse the coach candidate **NSO Initials: \_\_\_\_\_**  
(Please initial if relevant)

- Please identify further conditions required by \_\_\_\_\_ <NSO> to endorse candidate – Please complete and attach Appendix B

NCI Advanced Coaching Diploma AND may apply for Sport-specific Evaluation for a CERTIFICATION in the Competition-Development Advanced Gradation

- NCI Advanced Diploma AND Sport-specific Evaluation for a CERTIFICATION in the Competition-Development Advanced Gradation **NSO Initials: \_\_\_\_\_**

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### Signatures (to acknowledge reading of this document)

NCI-BC  
David Hill, NCI-BC Director

Director \_\_\_\_\_  
Signature \_\_\_\_\_

Date: \_\_\_\_\_

NSO  
\_\_\_\_\_ <print name>

Representative \_\_\_\_\_  
Signature \_\_\_\_\_

Date: \_\_\_\_\_

Coach Candidate  
\_\_\_\_\_ <print name>

Coach \_\_\_\_\_  
Signature \_\_\_\_\_

Date: \_\_\_\_\_