



Recreation & Cultural Services  
Sport Kelowna Centre  
645 Dodd Road  
Kelowna, BC V1X 5H1  
250 469-8504

# Athletic Excellence Grant

## Grant Information

The City of Kelowna recognizes the need for financial aid to support the competition needs of our locally-based **high-performance athletes & teams**. In response to that need, the “Athletic Excellence Grant” has been established to assist individual competitors or teams with the travel-related expenses associated with participating in high-level sporting events.

For the purpose of this grant, a High-Level Sporting Event is defined as:

- ▶ Western Canadian Championships
- ▶ National (Junior or Senior) Championships
- ▶ World (Junior or Senior) Championships
- ▶ Olympic Trials or Major Games/Events
- ▶ Provincial/National Team Championships

The City’s total annual Athletic Excellence Grant fund allocation is \$10,000 per budget year. In the event that these funds are not fully allocated in a given budget year, the balance will be carried forward and applied to the next budget year. The Athletic Excellence Grant will be administered by PacificSport Okanagan, on behalf of the City of Kelowna’s Recreation & Cultural Services Department.

## CRITERIA

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*Selection of deserving coaches/sport organizations will be based on the following criteria:*

1. Applicant must have qualified for the event by meeting an established standard as set by the National Sport Organization or through “play downs” or equivalent entry standard as recognized by the National Sport Organization.
2. Applicant must be a locally based athlete/team residing in Kelowna for a minimum of 6 months.
3. Applicant must be endorsed by the local and/or provincial sport governing body.
4. The maximum allocation will be \$500 to any one athlete per calendar year and \$1,000 to any one team per calendar year.
5. Grant funds are to be used for event travel-related expenses only, including: registration fees, transportation, meals and accommodation.
6. Applicant is responsible for initial payment of all event related expenses and will be reimbursed as approved through the grant application.
7. This grant cannot be accessed in combination with any other City of Kelowna sport grant (Sport Event Development Grant and Sport Education Grant).

## FUNDING LEVELS

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*Funding levels will be based on the level and location of the event and will adhere to the following guidelines:*

### **Athletes:**

Western Canadian Championships:

- ▶ Up to \$150 per athlete, per event

National Championships or Canada Games or Olympic Trials:

- ▶ Up to \$250 per athlete, per event, held in Western Canada (BC/AB/SK/MB/NWT/YK/NU)
- ▶ Up to \$350 per athlete, per event, held in Eastern Canada (ON/QB/ND/NB/NS/PEI)

World Championships or Major International Games/Events:

- ▶ Up to \$400 per athlete, per event, held in North America
- ▶ Up to \$500 per athlete, per event, held outside North America

**Teams:**

Western Canadian Championships:

- ▶ Up to \$600 per team, per event

National Championships or Canada Games or Olympic Trials:

- ▶ Up to \$700 per team, per event, held in Western Canada (BC/AB/SK/MB/NWT/YK/NU)
- ▶ Up to \$800 per team, per event, held in Eastern Canada (ON/QB/ND/NB/NS/PEI)

World Championships or Major International Games/Events:

- ▶ Up to \$900 per team, per event, held in North America
- ▶ Up to \$1000 per team, per event, held outside North America

## **APPLICATION PROCESS**

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1. Applications will be accepted year round and reviewed three times per year: April, August and December.
2. Completed application forms should be submitted prior to the commencement of the event.
3. All enquiries regarding application eligibility and other pertinent information should go through PacificSport Okanagan.

## **APPROVAL PROCESS**

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1. Applications will be reviewed by the Athletic Education Grant (AEG) Review Team, with representation from the Recreation & Cultural Services Department, Tourism Kelowna and PacificSport Okanagan.
2. The AEG Review Team will evaluate the application, make the final decision, and notify the applicant within thirty (30) days of the review period.
3. The decisions of the AEG Review Team will be final.
4. If the applicant is successful in receiving grant monies, they must complete and submit the Post-Event Report, including the Grant Information Form and copies of related event receipts, prior to receipt of funds.
5. Upon completion and submission of the Post-Event Report, a cheque requisition will be processed and funds provided to the applicant.



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# Athletic Excellence Grant Grant Application

## ORGANIZATION INFORMATION

Sport Organization Name	
Address	
President	Phone
Alternate Contact	Phone
BC Society #	
Is this application for a team or individual athlete? <i>Complete the appropriate section below.</i>	
<input type="checkbox"/> Team <input type="checkbox"/> Athlete	

## EVENT INFORMATION

Name of Event
Date of Event
Location of Event
Funding Amount Requested
Please indicate how your team or athlete has qualified for the competition

## TEAM INFORMATION

Team Name		
Age Division	# of team members	
Coach Name		
Team Contact Person		
Team Contact Address		
Phone - Home	Work	Cell
Email		

## ATHLETE INFORMATION

Athlete Name		
Sport		
Athlete Address		
Phone - Home	Work	Cell
Email		
Coach Name		

Please indicate highest level of achievement in your sport, years participated and results (include all performances - if applicable - from the following: World Championships, Commonwealth Games, Pan-Am Games, World Cup Circuit, Canada Games, National Championships, Western Canadian Championships, Provincial Championships):

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**ALLOCATION OF FUNDS**

If approved, what will the funds be used for? Please itemize your expenditures and list who is paying for these expenses:	
List of Travel Expenditures:	Who is covering these costs?

Any other comments

**STATEMENT**

I declare the information in this application is accurate:

\_\_\_\_\_  
Athlete/Team's Rep Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Sport Organization Contact (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Coach's Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (YY/MM/DD)

Please complete the application form and submit to:  
**Sport Kelowna Centre**  
 Attention: Athletic Excellence Review Team  
 645 Dodd Road  
 Kelowna, BC V1X 5H1  
 Fax #: 862-3327